



# Dreams Take Flight Edmonton – 2026 Agency / School Information

## KEY INFO

- 1 Edmonton Dreams Take Flight Association (EDTFA) members volunteer their time and skills outside of their regular full-time jobs. Responses to inquiries may not always be immediate; we aim to respond within 72 hours.
- 2 Email communication is preferred: [agenciesyeg@dreamstakeflight.ca](mailto:agenciesyeg@dreamstakeflight.ca)
- 3 As the Agency / School contact, ensure Dreams is aware if any of your contact info changes (i.e. job change, vacation, personal leave, etc.), especially if you're changing employment (ensure to send us your agency's updated contact name, email and phone number).
- 4 Direct all communication regarding "Agencies / Schools" to Agency Director(s), at [agenciesyeg@dreamstakeflight.ca](mailto:agenciesyeg@dreamstakeflight.ca).
- 5 Agency Login: <https://yeg.dreamstakeflight.ca/login/>

## KEY DATES

- 1 April 27 – child application forms open WE will be sending out the link and forms next week along with number of seats your group has been allotted.
- 3 June 5 – document submission deadline for primary/alternate children; no extensions permitted
- 4 Mid-late August – confirmation email indicating child medical approval
- 5 Important: Do not inform children of the trip until the 'meet & greet' event to avoid any possibility of disappointment (i.e. should there be unanticipated changes)
- 6 September 13, 2026 – Meet & Greet
- 7 September 22, 2026 – Flight to California

**IMPORTANT: Do not inform children before Meet & Greet**

## CHILD CRITERIA

- 1 Be between the ages of 7 – 12.

- 2 Financially the child or family would not have the opportunity to travel at this time or have NOT traveled at all in the past 12 months.
- 3 Be a Canadian citizen – NO EXCEPTIONS
- 4 Be able to legally enter the United States.
- 5 Be medically, mentally, physically, socially or emotionally challenged.
- 6 Have never visited Universal Studios, Disney or similar theme parks.
- 7 Be able to communicate orally or in sign language.
- 8 Be able to function in a group situation and be able to endure an extremely long day.
- 9 Attend the mandatory 'Meet & Greet' (Sept 13) event held prior to flight day.
- 10 The parents of the child(ren) are NOT employees of Air Canada.

## **MANDATORY “MUST-DO’S”**

- 1 Parents/guardians to keep the trip a secret from their children until the 'Meet & Greet' event to avoid possible disappointment.
- 2 Agencies must fill their seat allocation in addition to the alternate seats. Alternate children put forth for 2026 that don't go on the flight will be the first ones submitted for the 2026 flight, provided they still qualify and are in contact with your organization.
- 3 In addition to the online child form, all remaining paperwork must be emailed including the signed consent and media form.
- 4
  - a We will update the child form so all forms can be uploaded (i.e. email won't be required).
  - b Original consent forms must be mailed or dropped off in-person to the Agency Director.
- 5 Respect the age limit (7 to 12 years). A child turning 7 years old on September 22, 2026 qualifies for the flight; however, a child turning 7 years old after that date does not qualify for the flight.
- 6 Selected children cannot have flown on a plane after the age of 2 (exception = medical reasons, decision to allow made at the discretion of EDTF directors). Also, if the child or parents/guardians have traveled outside the province in the last 12 months, this may disqualify a child from participating in the flight. All other criteria are listed on the website and attached to this document.
- 7 When completing the child form, ensure:
- 8
  - a Name – spelled correctly (as per birth certificate or passport).
  - b Birth date – entered accurately.
  - c Address – provide the legal street address the child lives at (i.e. not a mailing address or P.O. Box number). If the child lives in a rural setting, provide the rural address (E.g. 49541, Range RD 260, Calmar, AB T0C 0V0).
- 9 Submit completed applications online on or before June 5, 2026 and include:
- 10
  - a Online child information form, including a valid scan of the long form birth certificate or passport (if applicable).
  - b The scanned copies of the EDTF consent package emailed to agenciesyeg@dreamstakeflight.ca (note: originals are not required for a file to be considered complete), along with any other documents as described on the 'Custody Situation' attachment.

- 11 Children are not considered 'accepted' until a confirmation email is sent/received (mid-late August) indicating the child has cleared our medical team.

## **BIRTH CERTIFICATES**

- 1 A Canadian long form Birth Certificate is required (as per attached sample). While still accepted under a special waiver from the U.S. Customs, this may change on short notice (we'll advise your agency ASAP should this occur).
- 2 The long form Birth Certificate must be uploaded and submitted at the time of the online application (PDF format). Do not submit a child application without that child's long form birth certificate attached.
- 3 The original copy is required on or before the date of the 'Meet and Greet' event. Children aren't allowed on the flight without the original copy.
- 4 If the original copy is not provided to the Agency Director prior to the 'Meet & Greet' event, and arrives at the event without, the child along with their families / guardians will be turned away not only from the event, but will be removed from the flight at this point.
- 5 If the policies of your agency allow, we recommend you hold the original Birth Certificate until September 13, 2026 (Meet & Greet Event) to reduce the potential for disappointment for the child.
- 6 The Birth Certificate is essentially the child's ticket to participate in the 'Meet and Greet' event.

## **CLOTHING**

- 1 Children will be supplied with: Dreams jersey, a pair of shorts, pair of track pants, jacket, and a new pair of running shoes for the day.
- 2 Shorts tend to fit one full-size smaller.
- 3 Shoe sizing – use the sizing chart.
- 4 Double check all clothing/shoe sizes.

## **TIMELINES**

- 1 Over the next two weeks – discuss with colleagues the children to consider.
- 2 May 20 – if concerns, move to alternate list.
- 3 May – work on completing/submitting:
- 4
  - a Online child information form
  - b Consent letters
  - c Legal documents
  - d No exceptions

## **TRAVEL INFORMATION**

- 1 For those more than 90 min. drive away from the airport, motel bookings will be arranged.

- 2 It's each agency's responsibility to provide a chaperone(s).
- 3 Dreams provides meals and transport.
- 4 Responsibility transfers at airport.

## COMMON CUSTODY SITUATIONS

- 1 Joint Custody – both parents must sign.
- 2 Sole Custody – legal document required.
- 3 Foster Child – legal guardian must sign.
- 4 Other custody arrangements require documentation.

## EDTFA CONSENT PACKAGE

- 1 Consists of EDTFA travel consent letter and media consent letter.
- 2 Emailed to Agency Director at completion.



## SHOE SIZE CHART

Shoes must fit in mid-September; order one size larger than current.

### Female Shoe Size Chart

How long is your foot?		Then your shoe size is:		
inches	mm	US	EU	Asia
8	204	3	32.5	19
8 1/8	208	3.5	33	19.5
8 3/8	212	4	33.5	20
8 1/2	217	4.5	34	20.5
8 5/8	221	5	34.5	21
8 7/8	225	5.5	35.5	21.5
9	229	6	36.5	22
9 1/8	233	6.5	37	22.5
9 3/8	238	7	37.5	23
9 1/2	242	7.5	38	23.5
9 5/8	246	8	38.5	24
9 7/8	250	8.5	39	24.5
10	255	9	39.5	25
10 1/8	259	9.5	40	25.5
10 3/8	263	10	41	26
10 1/2	267	10.5	42	26.5
10 5/8	272	11	42.5	27
10 7/8	276	11.5	43	27.5
11	280	12	45	28

### Male Shoe Size Chart

How long is your foot?		Then your shoe size is:		
inches	mm	US	EU	Asia
8 5/8	221	4	36-37	22
8 7/8	225	4.5	36.5	22.5
9	229	5	37	23
9 1/4	233	5.5	37.5	23.5
9 3/8	238	6	38	24
9 1/2	242	6.5	38.5	24.5
9 5/8	246	7	39.5	25
9 7/8	250	7.5	40	25.5
10	255	8	41	26
10 1/4	259	8.5	42	26.5
10 3/8	263	9	42.5	27
10 1/2	267	9.5	43	27.5
10 5/8	272	10	43.5	28
10 7/8	276	10.5	44	28.5
11	280	11	44.5	29
11 1/4	284	11.5	45	29.5
11 3/8	288	12	45.5	30
11 1/2	293	12.5	46.5	30.5
11 5/8	297	13	47.5	31
11 7/8	301	13.5	48	31.5
12	305	14	48.5	32
12 1/4	310	14.5	49	32.5